

MINUTES OF MEETING FOR NORTHERN REGIONAL POLICE BOARD

May 28, 2025

PINE COMMUNITY CENTER

CALL MEETING TO ORDER (7:00 PM)

Chair Jason Bragunier called this Northern Regional Police Board meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members in attendance: John Marshall, Raymond Kendrick, Donna Snyder, Dan Dimond, Jason Bragunier, Jack Candek, Pat Avolio, Ryan Colombo, Casey White.

Also in attendance were Chief Bryan DeWick, Captains Jeff Jones and Matt Blough, Solicitor Jonathan Whalen, and Finance Director Ronata Lavorini.

There were seven members of the public present.

PUBLIC COMMENT

There was no public comment.

MINUTES OF THE BOARD MEETING

The motion was made by John Marshall and seconded by Raymond Kendrick to approve the Board meeting minutes from April 23, 2025. Motion carried.

REPORTS

CHIEF REPORT

Chief DeWick presented his report. He presented Julia Reginelli as the new Finance and Executive Operations Assistant to the Chief.

The motion was made by Raymond Kendrick and seconded by Dan Dimond to approve the Chief's report for April 2025. The aye vote on the motion was unanimous. Motion carried.

TREASURERS REPORT

Donna Snyder presented the Treasurer's report.

The motion was made by John Marshall and seconded by Pat Avolio to approve the Treasurer's report for April 2025. The aye vote on the motion was unanimous. Motion carried.

FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT

Ronata Lavorini presented the Independent Auditor's report from Maher Duessel for the year ending on December 31, 2024.

Maher Duessel concluded their examination by noting that there were no significant comments. It was advised that the Department develop a written agreement with the Township to formalize their current administrative arrangement.

The motion was made by Raymond Kendrick and seconded by John Marshall to approve the financial statements and supplementary information in the Auditor's report. The aye vote on the motion was unanimous. Motion carried.

COMMENTS FROM POLICE BOARD MEMBERS

Jason Bragunier confirmed as previously discussed that Chief DeWick should forward any solicitor invoices from Campbell Durrant to board members Jason Bragunier and Ryan Colombo to identify what individual called, and to filter talking points or discussions with the agency's legal counsel.

OLD BUSINESS

UPDATE ON NEW STATION PROJECT

Buchart Horn Architects presented their feasibility study findings and provided five police station concept options that addressed the NRPD's intent to remodel, expand, or relocate their current station. Jason Bragunier remarked that no conclusive decisions would be made at this time and advised that questions could be asked from board members, members of the public who were present, and those who were attending the meeting remotely.

Police board members Raymond Kendrick, Jason Bragunier, Jack Candek, Pat Avolio, and Casey White all asked questions based on the architect's feasibility study. An extensive discussion ensued about total project costs, potential lease offers, utilities and building maintenance.

Todd Hipwell from Bradford Woods Borough commented on potential grant opportunities and expressed that the police agency and its municipalities would need to have all finances available upfront if grant funding is approved.

Jack Donahue addressed potentially high operational costs and questioned if the building committee was addressing potential wants versus needs for the building project. Chief DeWick responded that the conceptual plans were based on industry standards and potential expansion of the police force in future years and reassured the board that there were no unnecessary line items included in the program. Chief DeWick also stated that the NRPD would provide operational cost information in the report to come.

RECESS

The motion was made by Ryan Colombo to recess the meeting and seconded by Casey White at 7:58 PM. The aye vote on the motion was unanimous. The motion carried.

The motion to reopen the meeting was made by Donna Snyder and seconded by Raymond Kendrick at 8:03 PM.

UPDATE ON HIRING OF POLICE OFFICERS

Chief DeWick informed the Police Board that the Department had 16 candidates, and 3 interviews scheduled for the following day. Captain Blough noted that they had quality candidates based on the agency's lateral transfer opportunities. Pat Avolio subsequently asked if the police department would be in a position to hire at the end of June. Chief DeWick stated that finalizing the new hiring process could place the agency in a position to hire in mid to late summer, fall, and January 2026.

NEW BUSINESS

FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT

This line item was moved to reports as indicated above.

PA CHIEF OF POLICE CONFERENCE

The motion was made by Raymond Kendrick and seconded by Casey White to approve Chief DeWick, Captain Jones, and Captain Blough's attendance at the PA Chief of Police Conference from June 23-25, 2025, in Lancaster, PA. The aye vote on the motion was unanimous. Motion carried.

MOTION TO APPROVE THE APPOINTMENT OF ONE DETECTIVE FROM THE PATROL DIVISION TO REPLACE RETIRED DETECTIVE

The decision was made to move this discussion to the Executive Session with possible action due to personnel and compensation matters.

REPLACEMENT OF THREE SIG SAUER P320 FIREARMS

Chief DeWick advised the police board that due to an equipment failure identified by Sig Sauer, the department would be replacing three firearms for officers who are currently carrying the malfunctioning Sig Sauer P320 pistols.

PA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

Chief DeWick stated that the PA Department of Community & Economic Development's relevant data on regional police departments was included in the monthly packet for informational purposes.

CORRESPONDENCE

No comments were made.

EXECUTIVE SESSION

The motion was made by John Marshall and seconded by Jack Candek to adjourn into the executive session. The aye vote on the motion was unanimous. Motion carried.

The time is 8:18 PM.

The motion was made by John Marshall and seconded by Raymond Kendrick to adjourn the executive session. The aye vote on the motion was unanimous. Motion carried.

The time was 8:36PM.

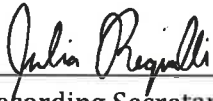
The motion was made by Dan Dimond and seconded by Pat Avolio to authorize Chief DeWick to appoint one officer from patrol to the detective division. The aye vote on the motion was unanimous. Motion carried.

ADJOURNMENT

The motion was made by John Marshall and seconded by Jack Candek to adjourn the executive session.

The aye vote on the motion was unanimous. Motion carried.

The meeting adjourned at 8:38 PM.



Recording Secretary - Julia Reginelli



Chief Bryan DeWick