

MINUTES OF MEETING FOR NORTHERN REGIONAL POLICE BOARD
April 23, 2025 **PINE COMMUNITY CENTER**

CALL MEETING TO ORDER (7:00 PM.)

Chair Jason Bragunier called this Northern Regional Police Board meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members in attendance: Dan Dimond, Donna Snyder, John Marshall, Raymond Kendrick, Jack Candek, Jason Bragunier, Pat Avolio, Ryan Colombo, and Jack Donahue.

Also in attendance were Chief Bryan DeWick, Captains Jeff Jones and Matt Blough and Solicitor Jonathan Whalen.

There were two members of the public present.

PUBLIC COMMENT

There was no public comment.

MINUTES OF THE BOARD MEETING

The motion was made by John Marshall and seconded by Raymond Kendrick to approve the Board meeting minutes from March 26, 2025. Motion carried with seven aye votes.

REPORTS

CHIEF REPORT

Chief DeWick presented his report.

The motion was made by Raymond Kendrick and seconded by Ryan Colombo to approve the Chief's report for January 2025. The aye vote on the motion was unanimous. Motion carried.

TREASURERS REPORT

Donna Snyder presented the Treasurer's report.

Pat Avolio commented on the overall three-month positive cash flow on page 21.

The motion was made by Raymond Kendrick and seconded by Ryan Colombo to approve the Chief's report for January 2025. The aye vote on the motion was unanimous. Motion carried.

COMMENTS FROM POLICE BOARD MEMBERS

No public comments were made.

Jason Bragunier advised that he has one legal comment for the board to be presented in the Executive Session.

OLD BUSINESS

UPDATE ON NEW STATION PROJECT

Chief DeWick advised the Police Board that Buchart Horn Architects had provided a second set of conceptual drawings that addressed necessary changes identified in the first revision. It was also reported that the feasibility study by Buchart Horn Architects would be ready to present at the May 28, 2025, police board meeting. After some discussion, the board recommended that the building committee meet with Buchart Horn Architects before the presentation at the police board meeting.

Chief DeWick informed the board that after meeting with the board-recommended real estate attorney, Bradley S. Dornish (Dornish Law Offices, PC), there were several recommendations identified to be addressed in the proposed lease agreement. The proposed lease was returned to St. Barnabas for their review, and NRPD is awaiting an updated draft response.

Jack Donahue presented several questions to the police board, asking for clarification on the role of the new building committee, its members' credentials, and if the board has explored all the options to facilitate a new police station. Jack Donahue wanted it noted that he felt the new building project is moving without proper direction and suggested that mistakes could be made that could have long-term repercussions.

A discussion ensued about the purpose of the feasibility study and the deliverables Buchart Horn were required to present, and why the police board hired a real estate attorney to review the proposed land lease. Jack Donahue asked and was granted permission from the police board to contact Attorney Bradley S. Dornish with his concerns regarding the proposed lease agreement and acknowledged that Jack Donahue should be present when the new building committee reviews the proposed land lease.

UPDATE ON HIRING OF POLICE OFFICERS

Captain Blough informed the Police Board that the police department currently has sixteen candidates who passed the physical agility, written examination, had returned all necessary application paperwork, and were moving on to the background step of the hiring process.

NEW BUSINESS

EMPLOYMENT TERMS AND BENEFITS POLICY OF NRPD NON-UNIFORMED EMPLOYEES

The motion was made by Ryan Colombo and seconded by Dan Dimond to approve Resolution 2025-3: Employment Terms and Benefits Policy of NRPD Non-Uniformed Employees with corrections and the addition of ADA language. The aye vote on the motion was unanimous. Motion carried.

MOTION TO APPROVE A JOB OFFER AND COMPENSATION PACKAGE TO ONE CANDIDATE TO FILL THE NRPD FINANCE AND EXECUTIVE OPERATIONS ASSISTANT POSITION

Discussion moved to Executive Session with possible action.

DISCUSSION ON INITIATION OF NEGOTIATIONS WITH SEVEN FIELDS BOROUGH ON POSSIBLE EXTENSION AND/OR RE-NEGOTIATION OF POLICE SERVICE CONTRACT

Discussion moved to Executive Session with no subsequent action.

DISCUSSION ON THE NRPD FUND BALANCE POLICY

Chief DeWick explained that he will continue to work with the municipal managers to update the NRPD Fund Balance Policy

PURCHASE OF THREE MARKED AND ONE UNMARKED 2025 FORD EXPLORERS AS BUDGETED

The motion was made by Raymond Kendrick and seconded by John Marshall to approve the purchase of three marked and one unmarked 2025 Ford Explorers as budgeted. The aye vote on the motion was unanimous. Motion carried.

CORRESPONDENCE

No comments were made.

EXECUTIVE SESSION

The motion was made by John Marshall and seconded by Jack Candek to adjourn into the executive session. The aye vote on the motion was unanimous. Motion carried.
The time is 8:07 PM.

The motion was made by John Marshall and seconded by Raymond Kendrick to adjourn the executive session. The aye vote on the motion was unanimous. Motion carried.
The time is 8:21 PM.

The motion was made by John Marshall and seconded by Dan Dimond to authorize Chief DeWick to extend a conditional offer of employment that includes a competitive salary and benefits package to a qualified individual for the NRPD Financial and Executive Operations Assistant position. The aye vote on the motion was unanimous. Motion carried.

The motion was made by John Marshall and seconded by Jack Candek to adjourn into an executive session. The aye vote on the motion was unanimous. Motion carried.
The time is 8:22 PM.

The motion was made by John Marshall and seconded by Raymond Kendrick to adjourn the executive session. The aye vote on the motion was unanimous. Motion carried.
The time is 8:38 PM.

ADJOURNMENT

The motion to adjourn was made by John Marshall and seconded by Raymond Kendrick. The vote on the motion was unanimous. Motion carried.

The meeting adjourned at 8:39 PM.



Recording Secretary – Temporary



Chief Bryan DeWick