

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

**Wednesday, August 28, 2024
Township of Pine Community Center**

NRPD Chief of Police Retirement and Appointment Presentation

Prior to the regularly scheduled meeting, Former NRPD Police Chief, John Sicilia, was honored during a retirement presentation. Police Board Chair, Donna Snyder, presented Mr. Sicilia with his retirement badge and thanked Mr. Sicilia on behalf of all board members for his years of service. Chief Bryan S. DeWick and PA State Representative Robert W. Mercuri also thanked Mr. Sicilia for his dedication and contributions to Northern Regional Police Department.

Police Board Chair, Donna Snyder, administered the Northern Regional Police Chief oath of office to Bryan S. DeWick. Chief DeWick addressed board members, members of the public, and specifically, NRPD Officers, to thank them for their support and assure them of his commitment to service the department as Chief of Police.

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:01 P.M. by Chair, Donna L. Snyder.

Members in attendance were Chair; Donna L. Snyder, Dan Dimond, Raymond Kendrick, John Marshall, Jack Candek, Jason Bragunier, Pasquale D. Avolio, Casey White, and Ryan Colombo. Also in attendance were Chief Bryan DeWick and Solicitor Jonathan Whalen.

Comments from the Public- None.

Approval of Minutes from the June 26, 2024, meeting

Motion was made by John Marshall, seconded by Raymond Kendrick, to approve the minutes of June 26, 2024. The aye vote was unanimous. Motion carried.

Approval of Minutes from the July 24, 2024, meeting

Motion was made by John Marshall, seconded by Dan Dimond, to approve the minutes of July 24, 2024. Donna Snyder, Dan Dimond, John Marshall, Raymond Kendrick, Jack Candek, and Ryan Colombo voted aye. Pasquale Avolio, Jason Bragunier, and Casey White abstained. Motion carried.

Approval of Minutes from the July 31, 2024, meeting

Motion was made by Dan Dimond, seconded by Pasquale Avolio, to approve the minutes of July 31, 2024. Donna Snyder, Dan Dimond, John Marshall, Raymond Kendrick, Jack Candek, Pasquale Avolio, and Ryan Colombo voted aye. Jason Bragunier and Casey White abstained. Motion carried.

Chief's Reports

Discussion took place. Donna Snyder requested a motion to approve Chief DeWick's July 2024 Report. Raymond Kendrick made a motion to approve, seconded by Dan Dimond. The aye vote was unanimous. Motion carried.

Treasurer's Reports

Discussion took place. Dan Dimond requested a motion to approve the July 2024 Treasurer's Report. John Marshall made a motion to approve, seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

Comments from Police Board Members – None.

Old Business

1. Strategic Study follow up discussion

Discussion took place. Board members will bring information back to their respective townships and identify priorities via the suggestions presented in the strategic study.

New Business

1. Motion to approve Chief Bryan DeWick to attend the IACP Conference in Boston, MA from October 18-22, 2024, as budgeted.

Donna Snyder requested a motion to approve. Raymond Kendrick made a motion to approve, seconded by John Marshall. The aye vote was unanimous. Motion carried.

2. Motion to approve the NRPD Uniform Financial Requirement and Minimum Municipal Obligation for 2025 Municipal Budget.

Donna Snyder requested a motion to approve. John Marshall made a motion to approve, seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

3. Motion to approve the NRPD Non-Uniform Financial Requirement and Minimum Municipal Obligation for 2025 Municipal Budget.

Donna Snyder requested a motion to approve. Raymond Kendrick made a motion to approve, seconded by John Marshall. The aye vote was unanimous. Motion carried.

4. Update on 2025 budget

Discussion took place. Chief DeWick will continue to update the board on progress regarding 2025 budget discussions.

5. Discussion of driving simulator grant

Discussion took place. Chief DeWick explained the grant process to obtain the driving simulator and discussed possible use of the simulator within the department and at community events.

6. Discussion of NRPD leadership structure, with possible promotion action

Discussion moved to executive session.

7. Discussion of NRPD Financial/HR Executive position, with possible action

Discussion moved to executive session.

Correspondences- None.

Executive Session-Personnel/Contract Negotiations- Donna Snyder requested a motion to enter Executive Session at 7:26 P.M. Motion was made by Raymond Kendrick, seconded by John Marshall. The aye vote was unanimous. Motion carried.

Dan Dimond requested a motion to return to public session at 8:16 P.M., seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

Donna Snyder requested a motion to promote Lieutenant Jeff Jones to the position of NRPD Captain, effective September 2, 2024. Motion was made by John Marshall, seconded by Jack Candek. The aye vote was unanimous. Motion carried.

Donna Snyder requested a motion to promote Sergeant Matthew Blough to the position of NRPD Captain, effective September 2, 2024. Motion was made by John Marshall, seconded by Casey White. The aye vote was unanimous. Motion carried.

Donna Snyder requested a motion to promote Officer Ryan Olszewski to NRPD Sergeant, effective September 2, 2024. Motion was made by Casey White, seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

Donna Snyder requested a motion to re-enter Executive Session at 8:19 P.M. Motion was made by Dan Dimond, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Donna Snyder requested a motion to return to public session at 8:51 P.M. Motion was made by Dan Dimond, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

Adjournment

Pasquale Avolio made a motion to adjourn at 8:52 P.M., seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Norma Ann M. McMichael', written in a cursive style.

Norma Ann M. McMichael

Administrative Assistant to Chief of Police, Bryan S. DeWick

Northern Regional Police Department