

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

**Wednesday, January 24th, 2024
Township of Pine Community Center**

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:00 P.M. by Chairman, Dan Dimond.

Members in attendance were Chairman; Dan Dimond, Donna Snyder, John Marshall, Raymond Kendrick, Jack Candek, Jason Bragunier, Pasquale D. Avolio, Casey White, and Ryan Colombo. Also in attendance were Chief John Sicilia, Captain Bryan DeWick, and Solicitor Jonathan Whalen.

Organization Meeting

Chair- Raymond Kendrick made a motion to nominate Donna Snyder (Richland Township) as Chair of the 2024 Northern Regional Police Department Joint Police Board. Jason Bragunier seconded the motion. The aye vote was unanimous. Motion carried.

Vice-Chair- Raymond Kendrick made a motion to nominate Jack Candek (Marshall Township) as Vice-Chair of the 2024 Northern Regional Police Department Joint Police Board. Jason Bragunier seconded the motion. The aye vote was unanimous. Motion carried.

Turn meeting over to newly appointed Chair for 2024

The meeting was turned over from Dan Dimond to Donna Snyder, the new 2024 Chair.

Motion to elect or appoint the following:

Chief of Police- Dan Dimond made a motion to appoint John A. Sicilia as the Chief of Police for the Northern Regional Police Department, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Treasurer- A motion was made by Raymond Kendrick to appoint Dan Dimond as Treasurer of the NRPD Joint Police Board. The motion was seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

Police Board Secretary- Pasquale Avolio made a motion to appoint John A. Sicilia as Police Board Secretary for the NRPD Joint Police Board, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

Chief Administrative Officer (and alternate) for Police Pension Plan & Non-Uniformed Employee Pension Plan- Pasquale Avolio made a motion to appoint Raymond Kendrick as Chief Administrative

Officer and Casey White as alternate. The motion was seconded by Dan Dimond. The aye vote was unanimous. Motion carried.

Newspaper of Record- Pasquale Avolio made a motion for the Pittsburgh Post-Gazette to be the Newspaper of Record, with the Butler Eagle as the alternate newspaper. This motion was seconded by Dan Dimond. The aye vote was unanimous. Motion carried.

Solicitor- A motion was made by Raymond Kendrick for Campbell Durrant, P.C. to be the solicitor, seconded by Dan Dimond. The aye vote was unanimous. Motion carried.

Special Labor Counsel- A motion was made by Ryan Colombo for Campbell Durrant, P.C. to be the Special Labor Counsel, seconded by Casey White. The aye vote was unanimous. Motion carried.

2024 Citizen at Large for the Pension Trust Committee- Discussion took place. Raymond Kendrick made a motion to appoint Tim Rubritz, seconded by Casey White. The aye vote was unanimous. Motion carried.

Comments from the Public- None.

Approval of Minutes from the December 14, 2023, meeting

Motion was made by Dan Dimond, seconded by Casey White, to approve the minutes of December 14, 2023. The aye vote was unanimous. Motion carried.

Chief's Reports

Discussion took place. Dan Dimond made a motion to approve the Chief's Reports for December 2023. Casey White seconded the motion. The aye vote was unanimous. Motion carried.

Treasurer's Reports

Discussion took place. Jason Bragunier made a motion to approve the December 2023 Treasurer's Reports. Pasquale Avolio seconded the motion. The aye vote was unanimous. Motion carried.

Comments from Police Board Members – None.

Old Business

1. Discussion of NRPD Station Project

Discussion was tabled for Executive Session.

2. Discussion of 2024 contract for police services with Borough of Seven Fields

Discussion took place. Donna Snyder made a motion, seconded by Casey White, to deposit Seven Fields payments into the Capitol Projects Fund. The aye vote was unanimous. Motion carried.

New Business

1. Authorization of the Chief Administrative Officer (or Alternate) to sign the 2024 Annual Data Request for Mockenhaupt Benefits Group to provide the following services for the Police Pension Fund (p.62):

- 2024 Employee Statements
- GASB Financial Statements as of December 31, 2023

Discussion took place. Pasquale Avolio made a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

2. Authorization of the Chief Administrative Officer (or Alternate) to electronically submit to the Department of the Auditor General:

- 2024 AG-385

Discussion took place. Casey White made a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

3. Motion to purchase 5 police vehicles, as budget, within the scope of the NRPD purchasing policy.

Raymond Kendrick made a motion to approve, seconded by Dan Dimond. The aye vote was unanimous. Motion carried.

4. Discussion of additional School Resource Officers for Pine Richland School District.

Chief Sicilia stated that the standards already established in the current MOU will be utilized for wages for two additional school resource officers. Discussion ensued. Casey White made a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

5. Motion to issue Northern Regional Police Department Request for Proposal for Strategic Study (p.63-65).

A motion was made by John Marshall, seconded by Raymond Kendrick, to table the NRPD request for proposal for strategic study. Dan Dimond, Donna Snyder, John Marshall, Raymond Kendrick, Jack Candek, Pasquale Avolio, Ryan Colombo, and Casey White voted aye. Jason Bragunier abstained. Motion carried.

6. Discussion of hiring process for 2024.

Discussion took place. The 2024 hiring process will be on hold until there is an update with CBA negotiations.

Correspondences – None.

Executive Session- Personnel- Raymond Kendrick made a motion, seconded by Jason Bragunier, to enter Executive Session at 7:40 P.M. The aye vote was unanimous. Motion carried.

Jason Bragunier made a motion to return to public session at 9:13P.M., seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

Jason Bragunier made a motion, seconded by Raymond Kendrick, to create an NRPD Station Building Ad Hoc committee with the following members: Pasquale Avolio, Jack Candek, Dan Dimond, and Raymond Kendrick. The aye vote was unanimous. Motion carried.

Adjournment

Pasquale Avolio made a motion to adjourn at 9:16 P.M., seconded by John Marshall. The aye vote was unanimous. Motion carried.

Minutes Prepared by:



Stephanie Olszewski

Executive Administrative Assistant

Township of Pine

Minutes Submitted by:



Norma Ann M. McMichael

Administrative Assistant to Chief of Police, John A. Sicilia

Northern Regional Police Department