

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

**Thursday, November 16, 2023
Township of Pine Community Center**

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:03 P.M. by Chairman, Dan Dimond.

Members in attendance were Chairman; Dan Dimond, Richland Township alternate George Allen, John Marshall, Raymond Kendrick, Jack Candek, Jason Bragunier, Pasquale D. Avolio (virtual), Casey White, and Ryan Colombo. Also in attendance were Chief John Sicilia, Captain Bryan DeWick, and Solicitor Jonathan Whalen. Donna Snyder was not in attendance.

Executive Session- Grievance hearing brought by Officer #21381

Dan Dimond requested a motion to enter Executive Session at 7:04 P.M. Motion was made by Ryan Colombo, seconded by John Marshall. The aye vote was unanimous. Motion carried.

Ryan Colombo requested a motion to return to public session at 8:21 P.M., seconded by Casey White. The aye vote was unanimous. Motion carried.

Motion to deny or sustain grievance appeal from Officer #21381

Dan Dimond requested a motion to deny or sustain grievance appeal from Officer #21381. Ryan Colombo made a motion to deny the grievance appeal from Officer #21381, seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

Comments from the Public – None.

Approval of Minutes from the October 25, 2023, meeting

Motion was made by Ryan Colombo, seconded by Jack Candek, to approve the minutes of October 25, 2023. Dan Dimond, Raymond Kendrick, Jack Candek, Jason Bragunier, Pasquale Avolio, Casey White, and Ryan Colombo voted yes. John Marshall and George Allen abstained. Motion carried.

Chief's Reports

Dan Dimond requested a motion to approve Chief Sicilia's October 2023 Report. Ryan Colombo made a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

Treasurer's Reports

Dan Dimond requested a motion to approve the October 2023 Treasurer's Report. Casey White made a motion to approve, seconded by John Marshall. The aye vote was unanimous. Motion carried.

Comments from Police Board Members – None.

Old Business

1. Discussion on Seven Fields Borough acceptance of NRPD police contract service agreement.

Discussion tabled for Executive Session.

2. Discussion NRPD station renovations

Discussion took place. Chief Sicilia presented information from his meeting with a community member interested in building a new police station for lease to NRPD. Further communication regarding this opportunity will be relayed to the board by Chief Sicilia.

New Business

1. Motion to set dates for 2024 Police Board Meetings: Meetings to be scheduled on the 4th Wednesday of each month, excluding November's meeting, which will be held on November 14, 2024. There will be no meeting scheduled for the month of December 2024, unless needed.

Discussion took place. Ryan Colombo made a motion, seconded by Casey White, to amend this agenda item to the following:

Motion to set dates for 2024 Police Board Meetings; Meetings to be scheduled on the 4th Wednesday of each month, excluding November and December's meetings, which will be held on November 14, 2024 and December 12, 2024.

The aye vote was unanimous. Motion carried.

Dan Dimond requested a motion to accept the amended agenda item. Ryan Colombo made a motion to approve, seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

2. Motion to accept Independent Contractor Agreement for Cleaning Services.

Discussion took place. Raymond Kendrick made a motion to approve, seconded by Casey White. The aye vote was unanimous. Motion carried.

3. Motion to accept 2024 salary increase for Secretary, Dawn Miller, to the amount of \$41,545.

Discussion took place. Dan Dimond requested a motion to approve the proposed 2024 salary increase for Dawn Miller. John Marshall made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

4. Motion to accept 2024 hourly rate increase for Administrative Assistant, Norma McMichael, to \$30.6750 per hour, with a maximum of 28 hours worked per week.

Dan Dimond requested a motion to approve the proposed 2024 hourly rate increase for Norma McMichael. Raymond Kendrick made a motion to approve, seconded by Casey White. The aye vote was unanimous. Motion approved.

Correspondences – Discussion took place.

Executive Session: Personnel– Dan Dimond requested a motion to enter Executive Session at 8:38 P.M. Motion was made by Casey White, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

Casey White requested a motion to return to public session at 9:19 P.M., seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Adjournment

Ryan Colombo made a motion to adjourn at 9:19 P.M., seconded by Casey White. The aye vote was unanimous. Motion carried.

Respectfully Submitted,



Norma Ann M. McMichael

Administrative Assistant to Chief of Police, John A. Sicilia

Northern Regional Police Department