

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

**Wednesday, September 27, 2023
Township of Pine Community Center**

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:01 P.M. by Chairman, Dan Dimond.

Members in attendance were Chairman; Dan Dimond, Richland Township alternate Ann Miller, Donna L. Snyder, Raymond Kendrick, Jack Candek, Jason Bragunier, Pasquale D. Avolio, Casey White, and Ryan Colombo. Also in attendance were Chief John Sicilia, Captain Bryan DeWick, and Solicitor Jonathan Whalen. John Marshall was not in attendance.

Staffing Study presentation by NRPD Sergeant Matthew Blough

Sergeant Blough presented an updated staffing study that was extended until the end of 2030 to provide guidance for the board on the topics of station renovations and staffing needs. This study included information regarding population changes for each township, call volume, incident report volume/ changes, and staff retention.

Comments from the Public

Mr. Bob Betza of 207 Royal Dalton Court in Richland Township addressed the board with his concerns regarding a recent home break that took place in the Wedgewood housing plan where he resides. Chief Sicilia provided feedback to Mr. Betza pertaining to the investigation of the incident.

Approval of Minutes from the August 23, 2023, meeting

Motion was made by Pasquale Avolio, seconded by Casey White, to approve the minutes of August 23, 2023. Dan Dimond, Raymond Kendrick, Donna Snyder, Jack Candek, Jason Bragunier, Pasquale Avolio, Casey White, and Ryan Colombo responded yes. Ann Miller abstained. Motion carried.

Chief's Reports

Discussion took place. Dan Dimond requested a motion to approve Chief Sicilia's August 2023 Report. Pasquale Avolio made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Treasurer's Reports

Donna Snyder requested a motion to approve the August 2023 Treasurer's Report. Jack Candek made a motion to approve, seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

Comments from Police Board Members – None.

Old Business

1. Discussion on Sever Fields Borough acceptance of NRPD police contract service agreement.

Discussion tabled for Executive Session.

2. Discussion of station renovations.

Discussion took place. Board members provided feedback on the renovation options provided by Wildman Chalmers Design.

New Business

1. Amended Agenda Item (9-27-23): Motion to approve MOU regarding temporary reassignment during pregnancy for Officer Alexis Korol.

Discussion took place. Donna Snyder requested a motion to amend the agenda and add the proposed additional agenda item as stated, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Casey White requested a motion to approve, seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

2. Motion to accept Community Project Funding (CPF) grant in the amount of \$170,000 for the purpose of funding the K-9 program.

Discussion took place. Donna Snyder requested a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

3. Motion to approve Officer Andrew Falconer's request for Heart & Lung due to motor vehicle accident while on duty.

Discussion took place. Raymond Kendrick requested a motion to approve, seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

4. Motion to approve the NRPD Uniform Financial Requirement and Minimum Municipal Obligation for 2024 Municipal Budget

Pasquale Avolio requested a motion to approve, seconded by Casey White. The aye vote was unanimous. Motion carried.

5. Motion to approve the NRPD Non-Uniform Financial Requirement and Minimum Municipal Obligation for 2024 Municipal Budget.

Pasquale Avolio requested a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

6. Motion to approve purchase of A/C unit for the Special Response Team Van.

Discussion took place. Donna Snyder requested a motion to approve the purchase of an A/C unit for the special Response Team Van in the amount of \$10,500., seconded by Jack Candek. The aye vote was unanimous. Motion carried.

7. Update of the 2024 Budget

Discussion ensued. Jack Candek and Jason Bragunier distributed a letter from the Marshall Township Board requesting the excess funds from the budget should be used towards hiring a 3rd party consultant to create a long-term strategic plan for the NRPD.

Jack Candek requested a motion to approve the proposed plan from the Marshall Township board, seconded by Donna Snyder.

Further discussion took place. Jack Candek requested, and Donna Snyder seconded, a motion to retract the previous motion to approve the proposed from the Marshall Township board. The aye vote was unanimous. Motion approved.

Correspondences – Discussion took place.

Executive Session– Dan Dimond requested a motion to enter Executive Session at 8:59 P.M. Motion was made by Casey White, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Casey White requested a motion to return to public session at 9:17 P.M., seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Adjournment

Ryan Colombo made a motion to adjourn at 9:17P.M., seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

Respectfully Submitted,



Norma Ann M. McMichael

Administrative Assistant to Chief of Police, John A. Sicilia

Northern Regional Police Department