

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

**Wednesday, January 25th, 2023
Township of Pine Community Center**

Recognition of Officer Nicco Alessandro by the Sudden Cardiac Arrest Association of Western Pennsylvania

Prior to the regularly scheduled meeting, representatives from the Sudden Cardiac Arrest Association of Western Pennsylvania presented Nicco Alessandro with an award for his vital response to a cardiac arrest 911 call he received while on duty on November 30th, 2022. Other first responders and members of the public were also recognized for their contributions to saving the patients' life.

The regularly scheduled meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:14 P.M. by Chairman, Pasquale D. Avolio.

Members in attendance were Chairman; Pasquale D. Avolio, Raymond Kendrick, Donna L. Snyder, John Marshall, Dan Dimond, Jack Candek, Jason Bragunier, Casey White, and Ryan Colombo. Also in attendance were Chief John Sicilia, Captain Bryan DeWick, and Solicitor Jonathan Whalen.

Organization Meeting

Chair- Pasquale Avolio made a motion to nominate Dan Dimond (Bradford Woods) as Chair of the Northern Regional Police Department Joint Police Board. Ray Kendrick seconded the motion. The aye vote was unanimous. Motion carried.

Vice-Chair- Raymond Kendrick made a motion to nominate John Marshall (Richland) as Vice-Chair of the Northern Regional Police Department Joint Police Board. Ryan Colombo seconded the motion. The aye vote was unanimous. Motion carried.

Turn meeting over to newly appointed Chair for 2023

The meeting was turned over from Pasquale Avolio to Dan Dimond, the new 2023 Chair.

Motion to elect or appoint the following:

Chief of Police- Pasquale Avolio made a motion to appoint John A. Sicilia as the Chief of Police for the Northern Regional Police Department, seconded by Donna Snyder. The aye vote was unanimous. Motion carried.

Treasurer- Discussion took place. A motion was made by Casey White to table appointing a new Treasurer and keep John A. Sicilia as the temporary Treasurer of the NRPD Joint Police Board. The motion was seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

Police Board Secretary- Pasquale Avolio made a motion to appoint John A. Sicilia as Police Board Secretary for the NRPD Joint Police Board, seconded by Casey White. The aye vote was unanimous. Motion carried.

Chief Administrative Officer (and alternate) for Police Pension Plan & Non-Uniformed Employee Pension Plan- Pasquale Avolio made a motion to appoint Raymond Kendrick as Chief Administrative Officer and Casey White as the alternate. The motion was seconded by Jack Candek. The aye vote was unanimous. Motion carried.

Newspaper of Record- John Marshall made a motion for the Pittsburgh Post-Gazette to be the Newspaper of Record, with the Butler Eagle as the alternate newspaper. This motion was seconded by Donna Snyder. The aye vote was unanimous. Motion carried.

Solicitor- A motion was made by Donna Snyder for Campbell Durrant, P.C. to be the solicitor, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Special Labor Counsel- A motion was made by Raymond Kendrick for Campbell Durrant, P.C. to be the Special Labor Counsel, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

2023 Citizen at Large for the Pension Trust Committee- Discussion took place. Donna Snyder made a motion to appoint Tim Rubritz, seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

Comments from the Public- None.

Approval of Minutes from the December 13, 2022, meeting

Motion was made by Pasquale Avolio, seconded by Jason Bragunier, to approve the minutes of December 13, 2022. Raymond Kendrick, John Marshall, Dan Dimond, Jack Candek, Casey White, and Ryan Colombo responded yes. Donna Snyder abstained. Motion carried.

Chief's Reports

Discussion took place. Dan Dimond requested a motion to approve Chief Sicilia's December Reports. John Marshall made a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

Treasurer's Reports

Discussion took place. Dan Dimond requested a motion to approve the November and December Treasurer's Reports. Casey White made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Comments from Police Board Members – Discussion took place regarding updates on the NRPD’s new 12-hour shift schedule.

Old Business – None.

New Business

1. Authorization of the Chief Administrative Officer (or Alternate) to sign the 2023 Annual Data Request for Mockenhaupt Benefits Group to provide the following services for the Police Pension Fund (p.70-74):

- 2023 Actuarial Valuation Report
- 2023 Employee Statements
- GASB Financial Statements as of December 31, 2022
- Electronically submit the Uniform Defined Benefit Act 205 filing

Discussion took place. Dan Dimond requested a motion to approve. John Marshall made a motion to approve, seconded by Raymond Kendrick. The aye vote was unanimous. Motion carried.

2. Authorization of the Chief Administrative Officer (or Alternate) to electronically submit to the Department of the Auditor General:

- NRPD Non- Uniform Defined Contribution Act 205 Filing
- 2022 AG-385 Municipal Pension Reporting

Discussion took place. Dan Dimond requested a motion to approve. Jason Bragunier made a motion to approve, seconded by Pasquale Avolio. The aye vote was unanimous. Motion carried.

3. Authorization to advertise the acceptance of new hire applications starting February 1, 2023.

Discussion took place. Dan Dimond requested a motion to approve. Jason Bragunier made a motion to approve, seconded by John Marshall. The aye vote was unanimous. Motion carried.

Any Other Business – Discussion took place regarding grants received by Norther Regional Police Department for body cameras, along with updates on the new gym at the NRPD station.

Correspondences – None.

Executive Session

Chairman Dan Dimond requested a motion to enter Executive Session at 7:53 P.M. Motion made by Pasquale Avolio, seconded by Casey White. The aye vote was unanimous. Motion carried.

John Marshall made a motion to return to public session at 8:04P.M., seconded by Donna Snyder. The aye vote was unanimous. Motion carried.

Adjournment

Pasquale Avolio made a motion to adjourn at 8:04 P.M., seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Norma Ann M. McMichael". The signature is fluid and cursive, with a large loop at the end.

Norma Ann M. McMichael

Administrative Assistant to Chief of Police, John A. Sicilia

Northern Regional Police Department