

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

**Thursday, November 17, 2022
Township of Pine Community Center**

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:01 P.M. by Chairman, Pasquale D. Avolio.

Members in attendance were Chairman; Pasquale D. Avolio, Raymond Kendrick, Richland Alternate Ann Miller, Bradford Woods Alternate Dan Dimond, Jack Candek, Casey White, and Ryan Colombo. Also in attendance were Chief John Sicilia, Captain Bryan DeWick, and Solicitor Jonathan Whalen. Vice-Chair; Victoria Laird-Pongrace, George Allen, John Marshall, and Jason Bragunier were not in attendance.

Recognition of Treasurer Jan Kowalski for her years of service to the NRPD

Chief Sicilia expressed his gratitude for the years of service provided to the NRPD by Treasurer Jan Kowalski. Chief presented Jan with an award and flowers as tokens of appreciation for all of Jan's help throughout the years.

Executive Session- Personnel

Pasquale Avolio requested a motion to enter Executive Session at 7:06 P.M. Motion was made by Raymond Kendrick, seconded by Casey White.

Casey White made a motion to return to public session at 7:31P.M., seconded by Ryan Colombo.

Pasquale Avolio requested a motion to appoint Chief of Police, John Sicilia, to the position of Treasurer of the NRPD Joint Police Board to fill the vacancy following Jan Kowalski's retirement. Casey White made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Comments from the Public – None.

Approval of Minutes from the October 26, 2022, meeting

Motion was made by Ryan Colombo, seconded by Raymond Kendrick, to approve the minutes of October 26, 2022. Pasquale Avolio, Raymond Kendrick, Dan Dimond, Jack Candek, Casey White, and Ryan Colombo responded yes. Ann Miller abstained. Motion carried.

Chief's Reports

Discussion took place. Pasquale Avolio requested a motion to approve Chief Sicilia's October Reports. Casey White made a motion to approve, seconded by Jack Candek. The aye vote was unanimous. Motion carried.

Treasurer's Reports

Pasquale Avolio requested a motion to approve the Treasurer's Financial Reports for October 2022. Raymond Kendrick made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Comments from Police Board Members – None.

Old Business

1. Motion to approve Memorandum of Agreement- NRPD 12-hour. – Discussion took place. Pasquale Avolio requested a motion to approve. Ryan Colombo made a motion to approve, seconded by Casey White. The aye vote was unanimous. Motion carried.
2. Motion to authorize Chief John A. Sicilia and Captain Bryan S. DeWick to work private contract overtime with the following stipulations:
 - Only may work when "overtime list" has been exhausted.
 - Must provide monthly report of private contract overtime hours worked.
 - Police Board at its sole discretion can terminate this agreement.

Discussion took place. Pasquale Avolio requested a motion to approve. Raymond Kendrick made a motion to approve, seconded by Jack Candek. The aye vote was unanimous. Motion carried.

New Business

1. Motion to set dates for 2023 Police Board Meetings
 - Meetings to be scheduled on the 4th Wednesday of each month, excluding November's meeting, which will held be on November 16, 2023. There will be no meeting the month of December 2023.

Pasquale Avolio requested a motion to approve. Jack Candek made a motion to approve, seconded by Casey White. The aye vote was unanimous. Motion carried.

2. Motion to increase allotted hours worked by Administrative Assistant to the Chief of Police, Norma McMichael, to not exceed 28 hours per week and to increase salary to \$30/hour.

Discussion took place. Pasquale Avolio requested a motion to approve the adjusted hours and salary proposed by the board for Norma McMichael, Administrative Assistant to the Chief of Police. Raymond Kendrick made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

3. Motion to appoint Chief of Police, John Sicilia, to the position of Treasurer of the NRPD Joint Police Board to fill the vacancy following Jan Kowalski's retirement.

Discussion took place. Pasquale Avolio requested a motion to approve. Jack Candek made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Any Other Business

Raymond Kendrick spoke to all in attendance regarding the excellent job Pasquale Avolio has done serving as Chair of the NRPD Joint Police Board.

Correspondences – None.

Adjournment

Casey White made a motion to adjourn at 7:53 P.M., seconded by Jack Candek. The aye vote was unanimous. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Norma Ann M. McMichael', written in a cursive style.

Norma Ann M. McMichael

Administrative Assistant to Chief of Police, John A. Sicilia

Northern Regional Police Department