

**NORTHERN REGIONAL POLICE DEPARTMENT  
JOINT POLICE BOARD  
MEETING MINUTES**

**Wednesday, April 27, 2022  
Township of Pine Community Center**

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The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:04 P.M. by Chairman, Pasquale D. Avolio.

Members in attendance were Chairman; Pasquale D. Avolio, Vice-Chair; Victoria Laird-Pongrace, George Allen, John Marshall, Raymond Kendrick, Jack Candek, Jason Bragunier, Casey White and Ryan Colombo. Also in attendance were Chief John Sicilia, Captain Bryan DeWick and Treasurer Jan Kowalski.

Prior to the regularly scheduled public session, representatives from Campbell Durrant, P.C. and Buchanan Ingersoll & Rooney, P.C. were interviewed for Police Board Solicitor and Labor Council.

**Comments from the Public**– None.

**Approval of Minutes from the March 23, 2022 meeting**

Motion was made by Victoria Laird-Pongrace, seconded by John Marshall to approve the minutes of March 23, 2022. The aye vote was unanimous. Motion carried.

**Chief's Reports**

Discussion took place. Pasquale Avolio requested a motion to approve Chief Sicilia's March report. John Marshall made a motion to approve, seconded by George Allen. The aye vote was unanimous. Motion carried.

**Treasurer's Reports**

Jan Kowalski provided a financial update on the March Treasurer's report. Discussion took place.

Pasquale Avolio requested a motion to approve the Treasurer's Financial Report for March 2022. John Marshall made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

**Comments from Police Board Members** – Victoria Laird-Pongrace requested further information about testing and progress with NRPD officer applicants. Chief Sicilia stated that updates will be provided during the "Any Other Business" portion of the agenda.

John Marshall shared his pleasant experience when delivering meals to the NRPD officers on duty this past Easter Sunday.

## **Old Business**

1. Discussion on Police Board Solicitor and Labor Counsel Interviews. – Pasquale Avolio requested a motion to discuss Item 1 “Discussion on Police Board Solicitor and Labor Counsel Interviews” during Executive Session. John Marshall made a motion to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.
2. Update on Agreement to Provide Administrative Services between NRPD and Township of Pine (pending recommendation from the Chief of Police and Managers). – Discussion took place. Ryan Colombo made a motion to consolidate Old Business Items 2 and 3 under Old Business Item 4, seconded by Casey White.

Further discussion took place. Pasquale Avolio requested a motion to amend the prior motion and remove Old Business Items 2 and 3 from the agenda. Ryan Colombo motioned to approve the amended motion, seconded by Casey White. The aye vote was unanimous. Motion carried.

3. Update on Agreement to Provide Administrative Services between NRPD Pension Trust Committee and Township of Pine (pending recommendation from the Chief of Police and Managers). – Item removed from Old Business per motion under Item 2 that was approved by Ryan Colombo, seconded by Casey White. The aye vote was unanimous. Motion carried.
4. Continuation of discussion of the Formation of an Ad-hoc Strategic Review Committee to explore the varying needs of the constituent communities. – Discussion ensued. Casey White read statement provided by Township of Pine Board of Supervisors. Jack Candek read statement provided by Marshall Township Board of Supervisors. Victoria Laird-Pongrace made a statement on behalf of Bradford Woods Council. Raymond Kendrick made a statement on behalf of Richland Township Board of Supervisors.

Discussion ensued. Pasquale Avolio requested a motion to remove the Ad-hoc Strategic Review Committee. The request was motioned by Ryan Colombo and seconded by Casey White. George Allen, John Marshall, Raymond Kendrick, Jack Candek, Jason Bragunier, Casey White and Ryan Colombo voted aye. The motion was opposed by Victoria Laird-Pongrace. Motioned carried.

## **New Business**

1. Consideration of Resolution 2022-4 “Disposition of Records ” – Discussion took place. Pasquale Avolio requested a motion to approve Resolution 2022-4 “Disposition of Records.” Victoria Laird-Pongrace motioned to approve, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.
2. Approval of Sergeant Jennifer Abbondanza's request for Heart and Lung Benefits – Discussion took place. Chief Sicilia stated that he would provide details of New Business Item 2 during Executive Session.

**Any Other Business** – Chief Sicilia expressed his gratitude to the Township Managers for their time and assistance.

Captain Bryan DeWick provided details regarding new NRPD Officer applicants. Discussion took place. A plan for the top three NRPD Officer applicants to have their final interview take place at the May Board meeting was relayed by Captain DeWick and Chief Sicilia.

Chief Sicilia discussed his plan for the sale of 6 NRPD vehicles. Discussion took place.

**Correspondence** – Victoria Laird-Pongrace expressed gratitude for the assistance of Lieutenant Jeffrey R. Jones with the Bradford Woods Volunteer Fire Company. Sergeant Matthew Blough was also recognized for his assistance.

Raymond Kendrick furthered the discussion and complemented Lieutenant Jones for his professionalism.

**Executive Session- Personnel/Legal**

Chairman Avolio requested a motion to enter Executive Session at 7:57P.M. Motion made by John Marshall, seconded by Ryan Colombo. The aye vote was unanimous. Motion carried.

Victoria Laird-Pongrace made a motion to return to public session at 8:18 P.M., seconded by George Allen. The aye vote was unanimous. Motion carried.

Jason Bragunier made a motion to accept the request for proposal, with terms defined in the provided RFP, from Campbell Durrant, P.C. to be retained as NRPD Solicitor and Special Labor Council., seconded by Victoria Laird-Pongrace. The aye vote was unanimous with Ryan Colombo abstaining. Motion carried.

Jason Bragunier made a motion to accept Sergeant Jennifer Abbondanza’s request for Heart and Lung Benefits, seconded by George Allen. The aye vote was unanimous. Motion carried.

**Adjournment**

Victoria Laird-Pongrace made a motion to adjourn at 8:21 P.M., seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

Respectfully Submitted,



Norma Ann M. McMichael

Administrative Assistant to Chief of Police, John A. Sicilia

Northern Regional Police Department