

**NORTHERN REGIONAL POLICE DEPARTMENT  
JOINT POLICE BOARD  
MEETING MINUTES**

Wednesday, September 22, 2021

Township of Pine Community Center

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:00 P.M. by Chairman; Jason Bragunier.

Members attending in-person were Chairman; Jason Bragunier, Vice-Chairman; Pasquale D. Avoilo, George P. Allen, Raymond P. Kendrick, John A. Marshall, Anthony Jack Candek, Michael J. Dennehy, Jr., Edward Holdcroft and Victoria-Laird-Pongrace. Also in attendance were Chief John Sicilia, Captain Bryan DeWick, Treasurer Jan Kowalski, Jason Kratsas, and Douglas Marsico.

**Approval of Minutes**

Motion was made by Victoria Laird-Pongrace, seconded by Michael J. Dennehy Jr., to approve the minutes of the August 25, 2021 meeting. The aye vote was unanimous. Motion carried.

**Chief's Report**

Chief Sicilia entertained questions concerning his written report.

Captain Bryan DeWick briefed the board on the following:

August 26, 2021 – Suicide at West Union Cemetery on Warrendale Road.

September 12, 2021 – Seven gun shots into a home on Pearce Mill Road.

September 14, 2021 – Theft of a trailer from Rudolph's Auto Repair. The trailer has been recovered.

September 16, 2021 – Theft of six vehicles from Bentley of Pittsburgh on Perry Highway. Two vehicles have since been recovered.

Captain DeWick passed out a copy of an article from Mercyhurst College recognizing Officer Ismael Lopez's accomplishments.

Motion was made by Edward Holdcroft, seconded by Pat Avoilo to approve the Chief's Report as presented. The aye vote was unanimous. Motion carried.

**Treasurer's Report**

Treasurer, Jan Kowalski asked if there were any questions concerning the August 2021 Treasurer's Report.

Motion was made by Michael J. Dennehy Jr., seconded by John A. Marshall, to approve the Treasurer's Report for the month of August 2021. The aye vote was unanimous. Motion carried.

**Comments from Police Board Members**

John A. Marshall recommended having a Christmas party at the Cala Lily on December 12, 2021.

Raymond P. Kendrick made Chief Sicilia aware of complaints of speeding from Richland Township residents.

### **Old Business**

The board discussed the approval of CBA for the police officers.

A motion was made by Pat Avolio, seconded by George P. Allen to approve the CBA as emailed by Rich Miller for officer's to review. The aye vote was unanimous. Motion Carried.

Jason Bragunier passed out NRPD Finance Advisory Committee Responsibilities. Victoria Laird-Pongrace wanted the board to know that she and Jason Bragunier were unable to meet and Jason Bragunier completed the NRPD Finance Advisory Committee Responsibilities on his own.

### **New Business**

A motion to approve the Uniform Pension Plan Minimum Municipal Obligation for the 2022 Police Budget was made by Pat Avolio, seconded by Raymond P. Kendrick. The aye vote was unanimous. Motion carried.

A motion to approve the Non-Uniform Pension Plan Minimal Municipal Obligation for the 2022 Police Budget was made by Michael J. Dennehy Jr., seconded by George P. Allen. The aye vote was unanimous. Motion carried.

A motion was made at 7:16 P.M. by Michael J. Dennehy Jr., seconded by Edward Holdcroft to adjourn the regular meeting and enter into executive session. The aye vote was unanimous. Motion carried.

A motion was made at 8:10 P.M. by Raymond P. Kendrick, seconded by George P. Allen to adjourn the executive session and return to the regular meeting. The aye vote was unanimous. Motion carried.

A motion was made by Michael J. Dennehy Jr., seconded by George P. Allen to approve the salary increase of 2.5% for the Chief of Police, John Sicilia for an annual salary of \$125,050.00. The aye vote was unanimous. Motion carried.

A motion was made by Raymond P. Kendrick, seconded by Michael J. Dennehy Jr. to approve the salary increase of 2.5% for the Police Captain, Bryan DeWick for an annual salary of \$110,700.00. The aye vote was unanimous. Motion carried.

A motion was made by Raymond P. Kendrick, seconded by George P. Allen to authorize retro-active pay as determined by arbitration award dated August 25, 2021 for NRPOA officers from January 1, 2021 through September 4, 2021. The aye vote was unanimous. Motion carried.

The board reviewed and discussed the proposed 2022 Police Department Budget.

Victoria Laird-Pongrace wanted to make sure the Board was aware of a change in the method of funding capital improvements. Instead of transferring prior year operating surpluses to the Capital Reserve Fund, an operational transfer from General Fund to Capital Reserve will be included in the annual budget. The transfer will be sufficient to cover the cost of capital purchases and improvements, thus

relieving the need to depend on a prior year operating surplus to pay for capital purchases. Ms. Laird-Pongrace informed the Board that this was discussed at the Finance Committee/Managers Meeting and it was agreed that this was a more appropriate method of budgeting.

A motion was made by Victoria Laird-Pongrace, seconded by Edward Holdcroft to approve the proposed 2022 Police Department Budget as presented with one amendment on page 13 regarding the Captain's salary. The aye vote was unanimous. Motion carried.

**Any Other Business**

None.

**Correspondence**

Three letters of gratitude were acknowledged.

A motion was made at 8:37 P.M. by Victoria Laird-Pongrace, seconded by George P. Allen to adjourn the regular meeting. The aye vote was unanimous. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anna Zelina". The signature is fluid and cursive, with the first name "Anna" written in a larger, more prominent script than the last name "Zelina".

Anna Zelina