

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

Wednesday July 28, 2021

Township of Pine Community Center

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:00 pm by Chairman Jason Bragunier.

Members attending in-person were Chairman Jason Bragunier, Vice-Chairman Pat Avolio (arrived at 7:06 pm), Raymond P. Kendrick, Ann Miller (Richland Alternate), Victoria Laird-Pongrace, Michael J. Dennehy Jr., George P. Allen, Edward Holdcroft, and Anthony Jack Candek. Also in attendance were Chief John Sicilia, Captain Bryan DeWick, and Treasurer Jan Kowalski.

Prior to the regular meeting, Officer Sonny Litwiler and James Ashbaucher were sworn in by Chairman Jason Bragunier.

Approval of Minutes

Motion was made by Victoria Laird-Pongrace, seconded by Anthony Jack Candek to approve the minutes of the June 23, 2021 meeting. The aye vote was unanimous with Ann Miller abstained. Motion carried.

Chief's Report

Captain Bryan DeWick briefed the board on the following:

- Unemployment Fraud throughout Western Pennsylvania
- July 5, 2021 - \$10,000 Firework theft in Richland Township
- July 6, 2021 – Abandoned Vehicle/Vehicle Theft in Richland Township
- July 9, 2021 – Assisted with a rape from Ohio Township
- July 22, 2021 – Sgt. Blough assisted McCandless Township Police Department with an accident reconstruction. A five year old was struck and killed by a vehicle. Also, Officer Lopez was called out to translate for the victim's family.

Motion was made by Michael J. Dennehy Jr., seconded by Raymond P. Kendrick to approve the Chief's Report as presented. The aye vote was unanimous. Motion carried.

Treasurer's Report

Jan Kowalski briefly explained to the board electronic payments (ACH), and the process of approval of these types of payments. Also, Chief Sicilia and Victoria Laird-Pongrace explained the invoices from Rich Miller.

A motion was made by Raymond P. Kendrick, seconded by Anthony Jack Candek to accept the Treasurer's Report for the month of June 2021. The aye vote was unanimous. Motion carried.

Comments from Police Board Members

Victoria Laird-Pongrace updated the board on the Finance Committee. There was no Finance Committee meeting this month. Victoria Laird-Pongrace directed the board to the last page of the finance report mentioning the short term disability dividend checks. She noted the premiums paid compared to claims. She stated that she anticipates a rate increase. Jan Kowalski stated to the board that there is no way to predict cash flow status until the arbitration is decided. Also, the construction project is on track to come under budget by \$35,000 thus far, assuming no unanticipated additional expenses.

A motion was made by Raymond P. Kendrick, seconded by Anthony Jack Candek to accept the Finance Committee Advisory Report. The aye vote was unanimous. Motion carried.

George P. Allen asked if there was any update on the approval of radar use by local police departments. Chief Sicilia does not believe it will be approved.

Old Business

Chief Sicilia gave a brief update on the construction project. A walk through was done on Tuesday July 27, 2021. The contractors will be back to fix/replace some tile work and grout issues. The general contractor will come back to clean, paint touch ups and then do a final cleaning. The lockers will be delivered on Thursday, July 29, 2021.

New Business

Jason Bragunier asked if there are any reports that could be eliminated or reduced for the monthly police board packet. After a brief discussion, the board decided to disregard the proof listings for the credit card and Pex purchases. Also, the board agreed to eliminate the statement of revenues and expenses (budget status). Lastly, the board decided that the pension statement could be provided quarterly after the pension committee meetings.

Other Business

None

Correspondence

The Board acknowledged five letters of gratitude from the public.

Executive Session

A motion was made by Pat Avolio, seconded by Raymond P. Kendrick to enter Executive Session at 7:37 pm. The aye vote was unanimous. Motion carried.

A motion was made by George P. Allen, seconded by Edward Holdcroft to exit Executive Session at 8:10 pm and return to the regular meeting. The aye vote was unanimous. Motion carried.

Adjournment

Motion was made to adjourn the Northern Regional Police Department Joint Police Board meeting at 8:10 pm by George P. Allen, seconded by Edward Holdcroft. The aye vote was unanimous. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Anna Zelina". The signature is fluid and cursive, with a large, stylized initial "A".

Anna Zelina
Recording Secretary