

**NORTHERN REGIONAL POLICE DEPARTMENT
JOINT POLICE BOARD
MEETING MINUTES**

Wednesday, February 23, 2022

Township of Pine Community Center

The meeting of the Northern Regional Police Department Joint Police Board was called to order at 7:03 P.M. by Chairman, Pasquale D. Avolio.

Members in attendance were Chairman; Pasquale D. Avolio, Raymond Kendrick, Richland Alternate Ann Miller, Richland Alternate Donna Snyder, Jason Bragunier, Jack Candek, Casey White, Ryan Colombo (via Zoom), Bradford Woods Alternate Dan Dimond. Also in attendance were Chief John Sicilia, Captain Bryan DeWick and Treasurer Jan Kowalski. Absent from meeting was Vice Chair Victoria Laird-Pongrace and John Marshall.

Sergeant's Oath administered to Jennifer Abbondanza

Pasquale D. Avolio swore in Jennifer Abbondanza as Police Sergeant for Northern Regional Police Department.

Presentation from Sergeant Matthew Blough on Accident Reconstruction

Sergeant Matthew Blough is an Expert Witness/Reconstructionist in the Western Pennsylvania region in crash scenes. He provided the Board with an in-depth description of the step-by-step process of reconstructing an accident. He also provided a brief explanation of the advanced technology available today that is used. Today, there are only approximately 4,500 people that have successfully passed the exam to become an Expert Witness in Traffic Accident Reconstruction. Sergeant Matthew Blough has also had specialty training in pedestrian crashes as well. He also collaborates with other police departments assisting them with reconstructing accidents.

Approval of Minutes from the November 18, 2021 meeting (as corrected)

Ryan Colombo made a motion to approve the minutes as corrected, seconded by Jack Candek. Upon roll call vote the following responded yes: Ryan Colombo, Ray Kendrick and Jack Candek. Jason Bragunier, Casey White, Pasquale Avolio, Donna Snyder and Ann Miller abstained. Motion carried.

Approval of Minutes from the January 26, 2022 meeting

Motion was made by Casey White, seconded by Jason Bragunier to approve the minutes of January 26, 2022. Pasquale Avolio requested one change to state that the chair is "requesting" a motion instead of "making" a motion. The aye vote was unanimous with Dan Dimond and Ann Miller abstaining. Motion carried with correction to be made on the January 26, 2022 minutes.

Chief's Reports

Raymond Kendrick made a motion to accept the January report, seconded by Casey White. The aye vote was unanimous. Motion carried.

Treasurer's Reports

Jan Kowalski provided a financial update on the January Treasurer's report. Casey White made a motion to approve the Treasurer's Financial Report for January 2022, seconded by Mr. Bragunier. The aye vote was unanimous. Motion carried.

Comments from Police Board Members – None.

Old Business

1. Update on Police Board Solicitor and Labor Counsel. – Chief Sicilia stated that he has been working with the Township Managers and is appreciative of all their help in putting the RFP together. They have been sent out to solicitors and special labor counsels in the Pittsburgh area. As of this time, none have been received back. The RFP has been advertised on social media with a deadline of March 11, 2022.
2. Update on Agreement to Provide Administrative Services between NRPD and Township of Pine (pending review by the Chief of Police and Managers). – Chief Sicilia indicated he is still meeting with the Managers on a regular basis, and this is still a work-in-progress that is not ready for any decision by the Board this evening.
3. Update on Agreement to Provide Administrative Services between NRPD Pension Trust Committee and Township of Pine (pending review by the Chief of Police and Managers). – Chief Sicilia indicated he is still meeting with the Managers on a regular basis and is still a work-in-progress.
4. Update on Heart and Lung Policy. – Chief Sicilia stated that a policy has been put together; however, there are still some questions to be addressed and is expecting to have for consideration by the Board at the March meeting.
5. Consideration of Resolution 2022-1 "A Motion to Establish NRPD Hiring Procedures". – Chief Sicilia stated the resolution before the Board this evening has been reviewed and is ready for consideration. Casey White made a motion to approve, seconded by Jack Candek. The aye vote was unanimous. Motion carried.

New Business

1. Motion to move Officer Devin McCurdy from probationary status to permanent full-time status with NRPD effective February 1, 2022. – Discussion took place. Donna Snyder moved to approve, seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.
2. Approval to hire Norma McMichael for the position of part-time administrative assistant to the Chief of Police, effective February 14, 2022. – Discussion took place. Casey White moved to approve, seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.
3. Motion to accept GEDTF (Gaming Economic Development and Tourism Fund) Grant in the amount of \$100,000 to purchase and update portable radio equipment. – Discussion took place. Casey White moved to accept the grant, seconded by Jack Candek. The aye vote was unanimous. Motion carried.
4. Authorization for the Chief Administrator Officer (or alternate) to sign the AG-385 Filing for Certification of Municipal Pension State Aid. – Pasquale Avolio requested a motion for Raymond Kendrick to sign.

Donna Snyder moved to approve, seconded by Casey White. The aye vote was unanimous. Motion carried.

5. Discussion of the Formation of an Ad-hoc Strategic Review Committee to explore the varying needs of the constituent communities. – Discussion took place. No action needed at this time.

Any Other Business – None.

Correspondence – None

Executive Session

Raymond Kendrick made a motion to enter into Executive Session at 8:05 P.M to discuss legal and personnel, seconded by Casey White. The aye vote was unanimous. Motion carried.

Donna Snyder made a motion to return to public session at 8:22 P.M., seconded by Jason Bragunier. The aye vote was unanimous. Motion carried.

Adjournment

Jason Bragunier made a motion to adjourn at 8:23 P.M., seconded by Casey White. The aye vote was unanimous. Motion carried.

Respectfully Submitted,



Sheryl Snyder, Marshall Twp. Secretary