

# Northern Regional Police Department Joint Police Board Agenda

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Wednesday, January 26, 2022  
Pine Community Center

Note: Interview with potential new hire candidate begins at 6:30 PM  
Meeting Start Time is 7:00 PM

Call meeting to order – 2021 Chairman Jason Bragunier

## Organization Meeting

Election of the following:

- Chair – Representative from Pine
- Vice-Chair-Representative from Bradford Woods

Turn meeting over to newly appointed Chair for 2022.

## Sergeant's Oath administered to Jennifer Abbondanza

Motion to elect or appoint the following:

- Chief of Police – *John A. Sicilia*
- Treasurer - *Jan Kowalski*
- Police Board Secretary – *John A Sicilia*
- Chief Administrative Officer (and alternate) for Police Pension Plan & Non-Uniformed Employee Pension Plan – *TBD (this person should be a member of the Pension Trust Committee)*
- Newspaper of Record – *Post Gazette*
- Solicitor – *Tucker Arensberg - Gary Gushard – Fee Schedule (p.3)*
- Special Labor Counsel – *Campbell Durrant, P.C. – Rich Miller – Fee Schedule (p.4)*
- 2022 Citizen at Large for the Pension Trust Committee – *Tim Rubritz (2<sup>nd</sup> year of two-year term ending December 31, 2022)*
- Police Finance Committee

Approval of Minutes from the November 18, 2021 Meeting (p. 5-9)

## Reports

1. Chief's Reports (p. 10-35)
2. Treasurer's Reports (p. 36-80)

## Comments from Police Board Members

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## Old Business

1. Discussion of Agreement to Provide Administrative Services between NRPD and Township of Pine, with possible motion to approve (p. 81-86);
2. Discussion of Agreement to Provide Administrative Services between NRPD Pension Trust Committee and Township of Pine, with possible motion to approve (p. 87-92);
3. Continuation of Discussion of Finance Committee Responsibilities.

## New Business

1. Authorization for the Chief Administrative Officer (or Alternate), to sign the 2022 Annual Data Request for Mockenhaupt Benefits Group to provide the following services for the Police Pension Fund:
  - 2022 Actuarial Valuation Report
  - 2022 Employee Statements
  - GASB Financial Statements as of December 31, 2021
2. Authorization for the Chief Administrative Officer (or Alternate), to sign the 2021 Department of the Auditor General NRPD Non-Uniform Defined Contribution Act 205 Filing;
3. Motion to approve payment of \$5,001.65 to Township of Pine for additional staff time to provide 2021 administrative support;
4. Resolution 2022-1 “A Motion to Establish NRPD Hiring Procedures” (p.93-94);
5. Authorization to Administer Police Entry Level Exam, date to be determined;
6. Authorization to Hire New Officer Candidate, start date February 28, 2022 (p.95);

## Any Other Business Correspondence (p. 96-97)

Executive Session – Yes- Personnel

## Adjournment