



APPLICATION FOR SOLICITATION PERMIT

NORTHERN REGIONAL POLICE DEPARTMENT

SERVING COMMUNITIES OF PINE, MARSHALL, BRADFORD WOODS, AND RICHLAND

APPLICATION FOR SOLICITATION PERMIT

NORTHERN REGIONAL POLICE DEPARTMENT

230 Pearce Mill Rd

Wexford, PA 15090

I hereby apply for a Solicitation Permit under the terms of the applicable Municipal Ordinances and submit the following information as required and certify that the answers are true and correct.

COMPANY INFORMATION

COMPANY NAME		ADDRESS	
YEAR BUSINESS ESTABLISHED		TYPE OF BUSINESS	
LOCAL OFFICE		LENGTH OF TIME AT THIS ADDRESS	
PHONE		FAX	
EMAIL	GOODS, WARES, SERVICES TO BE SOLD		
METHOD OF OPERATION TO BE EMPLOYED IN TOWNSHIP OR BOROUGH			

COMPANY OWNER INFORMATION (if applicable)

NAME	DOB	SOCIAL SECURITY/ EIN #
ADDRESS	PHONE NUMBER	
DRIVER'S LICENSE #	STATE ISSUED	

VEHICLE INFORMATION

VEHICLE YEAR	MAKE	MODEL
COLOR	PLATE NUMBER	STATE ISSUED

ADDITIONAL INFORMATION

PERIOD FOR WHICH PERMIT IS DESIRED (EX 01/01/25 - 01-14-25)		WAS APPLICANT (COMPANY & OWNERS) EVER CONVICTED OF A CRIME? YES NO	
IF "YES": WHEN	SENTENCE OR PUNISHMENT IMPOSED		
NATURE OF OFFENSE			
SIGNATURE OF APPLICANT		TITLE	DATE

AUTHORIZATION

SIGNATURE VERIFIED BY MEANS OF		DATE REFERRED TO CHIEF OF POLICE
APPROVED/	REJECTED BY CHIEF OF POLICE	DATE



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Upon approval of the Company Application, the following information must be provided on all individuals soliciting for your company.

SOLICITER INFORMATION

FULL LEGAL NAME	DOB	PHONE NUMBER
PERMANENT ADDRESS	PLACE OF BIRTH	SOCIAL SECURITY #
LOCAL ADDRESS	DRIVERS LICENSE #	STATE ISSUED
WAS APPLICANT EVER CONVICTED OF A CRIME YES NO	IF "YES" DATE CONVICTED	PUNISHMENT IMPOSED
NATURE OF OFFENSE		

To add additional Solicitor(s), Vehicle(s), and/or Company Owner(s) information, download & fill out "Solicitation Permit Supplemental Information" form and attach.

Please note the following:

- Each solicitor must provide a new FBI Criminal History Clearance at the time of application.
- Upon arrival each applicant must come to the Police Office and submit a picture I.D. which will be placed on their individual permit. Permits are to be carried at **ALL** times while soliciting in the Townships & Boroughs.
- All applicants must **STRICTLY ADHERE** to the Townships & Boroughs Ordinances and "**No Solicitation List.**"
- The fee for solicitation permits will be based upon the number of solicitors that the company is purchasing permits for. The below fees are total for the company and not per solicitor.
 - 1-5 solicitors = \$10 for permit(s)
 - 6-10 solicitors = \$20 for permits
 - 11-15 solicitors = \$30 for permits
 - 16+ solicitors = \$40 for permits
- Each person is required to have a "**No Solicitation**" List (A list of addresses in the Townships & Boroughs where the Resident has requested **NO SOLICITORS BE ALLOWED TO SOLICIT**) while soliciting. This is \$0.25 cents per page with the average cost being \$5.50 and each person must buy this list directly from the Police Department and sign acknowledging receipt of the list. This list must be purchased before a solicitation permit is issued.
- Each permit will expire in 30 days and will need to be renewed with a new application including criminal history and purchase of a new non-solicitation list.

In accordance with Peddling & Soliciting Ordinances for the Township of Pine, Marshall Township, Bradford Woods Borough and Richland Township: **LICENSEES SHALL BE PROHIBITED FROM OPERATING BEFORE 9:00 AM OR AFTER 9:00 PM ON MONDAY THROUGH SUNDAY, PREVAILING TIME. THIS WILL BE STRICTLY ENFORCED.**

Please indicate, by checking the box(es) below, in which municipalities you intend to solicit:

Pine Township Marshall Township Richland Township Bradford Woods Borough

Northern Regional Police Department
230 Pearce Mill Rd
Wexford, PA 15090
Phone: 724-625-3157
Fax: 724-625-3209